

## **Fees, Billing & Insurance Information**

### **Fees:**

The fee for a therapeutic session of 45-50 minutes is \$250. Extended sessions (those longer than 50 minutes) are billed at the hourly rate of \$300 (involvement in legal issues are subject to a separate fee schedule).

Telephone conversations that are brief and are used to transmit logistical information, schedule, appointments, etc., are not subject to charges. More lengthy conversations, wherein advice is sought or therapeutic issues are discussed, are billed at a percentage of the \$300 hourly fee, based on the amount of time needed, with a minimum increment of 15 minutes at \$75. Other services like telephone consultations with other professionals (e.g. teachers, physicians, therapists,) contacts with to schools, meetings (IEP, SST,) reading or writing reports, etc. are not included in the above fees and will be billed separately at \$300 per hour, with additional cost for travel. Unless a true emergency exists, we require cancellations be made at least 24 hours in advance, or you will be charged for the session in full.

Payment is expected at the time of service. If there are services for which you are not present, (i.e. phone consultation, collateral contact with other professionals, report writing, etc.) you will be billed at the end of the month and are expected to pay the invoice upon receipt.

### **Insurance Billing:**

Sue Ann Edwards is not a contracted provider for any insurance networks and I do not accept payments from insurance companies. We will assist you in billing your insurance for your reimbursement for any services that you insurance will cover. (Insurance companies typically do not cover phone calls, collateral consultations, report writing, etc.) We are able to bill your insurance only for those services that have already been paid. That is, we ***cannot bill your insurance to reimburse you for services for which you have not paid as that constitutes insurance fraud.*** Therefore, we cannot bill your insurance until after you have paid for services.

### **Divorced Parents:**

For parents who are divorced or separated, please understand that our billing office will not provide multiple or separate accounts for one client nor attempt to implement divorce payment agreements. We create one account for each client, ask that one parent be identified as the responsible party (if insurance is billed this must be the holder of the insurance policy), and the two parents make payment arrangements between themselves according to their legal agreements.

### **Requests for Extra Account Reports**

You will receive monthly statements. Please keep these for your records. If you need additional statements or billing reports, there will be a minimum charge of \$35 per report.

**Sue Ann Edwards, LMFT  
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